



AMERICAN ARBITRATION ASSOCIATION®

ACCESSING A CASE RECORD



CASE RECORD

From your user home page, the following tabs are available: **Dashboard**, **Tasks** and **Calendar**. To access a case record, hover your mouse over the highlighted case number you wish to review. Next, click on the highlighted case number, which will take you to the next step of reviewing your case.

AMERICAN ARBITRATION ASSOCIATION®
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New York No-Fault Insurance
Home Award Search Help Test Logout

Dashboard Tasks Calendar

AAA Case Number

Case actions

	CASE NUMBER	APPLICANT ATTORNEY	ASSIGNEE	INJURED PARTY	CARRIER ATTORNEY	TPA	CARRIER	STATUS
<input type="checkbox"/>	41-18-1089-6329	Test & Test Law Firm (CA)	Test Medical P.C.	Test Test	Testy Law Firm	Testing Administrative Services	Testing Insurance Company	1.f. Past 90 days

CASE RECORD

Within the case record, you can find case captions displaying the parties on the case. The case captions are shown below. The case details section contains the following information:

- AAA case number
- Phase (Indicates where the case is in the no-fault arbitration process; i.e., conciliation, arbitration, award)
- Status (Indicates the progression of the case)
- ADR Center Team (Indicates which conciliation team is handling the case)
- Team Phone
- Team Email
- Applicant Attorney
- Injured Party
- Medical Provider (When applicable)
- Respondent Attorney (Carrier Attorney)



CASE RECORD

- TPA (Third Party Administrative if applicable)
- Respondent (Carrier)
- Related Cases (Refers to linked case/s or matched case/s)
- Carrier Response Due Date (The date the defense is due)
- Date of Accident
- Amount in Dispute
- Dates of Service
- Insurer claim number
- Applicant File Number (If applicable)

The screenshot displays the AAA Case Record interface for a case titled "Test Medical P.C. / Test Test vs. Testing Insurance Company". The interface includes a header with the AAA logo and "New York No-Fault Insurance" title, along with navigation links like "Home", "Award Search", "Help", "Test", and "Logout". Below the header, there are tabs for "Dashboard", "Tasks", and "Calendar", and a search bar for "AAA Case Number".

The main content area shows case details in a grid format:

Case: 41-18-1089-6329	Applicant Attorney: Test & Test Law Firm (CA)	Related cases: Linked: 0 Matched: 0 Carrier Response Due: 06/14/2018
Phase: 1 - Conciliation	Injured Party(ies): Test Test	
Status: 1.f. Past 90 days	Medical Provider(s): Test Medical P.C.	
ADR Center Team 1	Respondent Attorney: Test Case Law Firm (RA)	
Phone: (646) 663-3461	TPA: Testing Administrative Services	
Email: ADRCenterTeam1@adr.org	Carrier: Testing Insurance Company	
Date of Accident: 10/20/2016	Arbitrator:	
Amount in Dispute: \$1,040.00	Hearings:	
Dates of Service: 12/01/2016 - 05/04/2017		
Insurer claim No.: 332423453R64		
Applicant File No.: N/A		

Below the grid, there are tabs for "Timeline View", "Document View", and "AR - 1". The "Timeline View" is active, showing a list of events:

- 07/12/2018, AAA (System) sent Message notification to Test Case Law Firm (RA)
- 07/12/2018, AAA (System) sent Message notification to Test Case Law Firm (RA)
- 07/11/2018, Test & Test Law Firm (CA) (Test Lawyer) sent a message to the Respondent
- 07/11/2018, Test & Test Law Firm (CA) (Test Lawyer) sent a message to the Respondent
- 07/10/2018, AAA (System) sent Message notification to Test Case Law Firm (RA)
- 07/10/2018, AAA (System) sent Message notification to Test Case Law Firm (RA)
- 07/09/2018, Test & Test Law Firm (CA) (Test Law) sent a message to the Respondent
- 07/09/2018, Test Case Law Firm (RA) (Test RespAtt1) completed review of online message received on 06/28/2018 from Test & Test Law Firm (CA) (Test Law)

CASE RECORD

The center tab allows you to expand the case to access more information about the parties, link cases, and/or matched cases. Click on the dark gray tab to expand it.

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New York No-Fault Insurance
Home Award Search Help Test Logout

Dashboard Tasks Calendar AAA Case Number

<< Back to list

Test Medical P.C. / Test Test vs. Testing Insurance Company

Case:	41-18-1089-6329	Applicant Attorney:	Test & Test Law Firm (CA)	Related cases:
Phase:	1 - Conciliation	Injured Party(ies):	Test Test	Linked: 0
Status:	1.f. Past 90 days	Medical Provider(s):	Test Medical P.C.	Matched: 0
ADR Center Team 1		Respondent Attorney:	Test Case Law Firm (RA)	Carrier Response Due: 05/14/2018
Phone:	(646) 863-3461	TPA:	Testing Administrative Services	
Email:	ADRCenterTeam1@adr.org	Carrier:	Testing Insurance Company	

Date of Accident: 10/20/2016
Amount in Dispute: \$1,040.00
Dates of Service: 12/01/2016 - 05/04/2017
Insurer claim No. 332423453R54
Applicant File No. N/A

Arbitrator:
Hearings:

Timeline View Document View AR - 1 Tasks (1) Actions

- 07/12/2018, AAA (System) sent Message notification to Test Case Law Firm (RA)
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CASE RECORD

The tab will expand downward to reveal additional information about the parties on the case.

The Related Cases section will display case numbers for any cases linked or matched to the current case.

The Legacy number section is only relevant to cases that were filed prior to our transition to ADR Center. Case numbers will be displayed in the old case format beginning with 412.

Click the tab again to minimize the center tab.

MEDICAL			FROM-TO	CLAIM AMOUNT	STATUS
Test Test	Test Medical P.C.	Physical Therapy	12/01/2016 - 05/04/2017	\$1,040.00	Active
ATTORNEY FEES				CLAIM AMOUNT	STATUS
				\$0	Active
TOTAL				\$1,040.00	

Applicant Information

APPLICANT ATTORNEY [Switch Address](#)

Law Firm : Test & Test Law Firm (CA)
 Address : 125 Main Street
 City : New York
 State : NY
 Zip Code : 11111
 Email : donotemailtest&test@adr.org
 Phone : 123-854-4747
 Fax : 9832581477

MEDICAL PROVIDER

Full Name : Test Medical P.C.

INJURED PARTY

First Name : Test
 Last Name : Test

Carrier Information

INSURER / SELF-INSURER

Full Name : Testing Insurance Company
 Underwriting Company :

CARRIER ATTORNEY :

Full Name : Test Case Law Firm (RA)
 Address : 227 Old Slip
 City : New York
 State : NY
 Zip Code : 11175
 Email : donotemailtesty@adr.org
 Phone : 000-000-0000
 Fax :

TPA :

Full Name : Testing Administrative Services

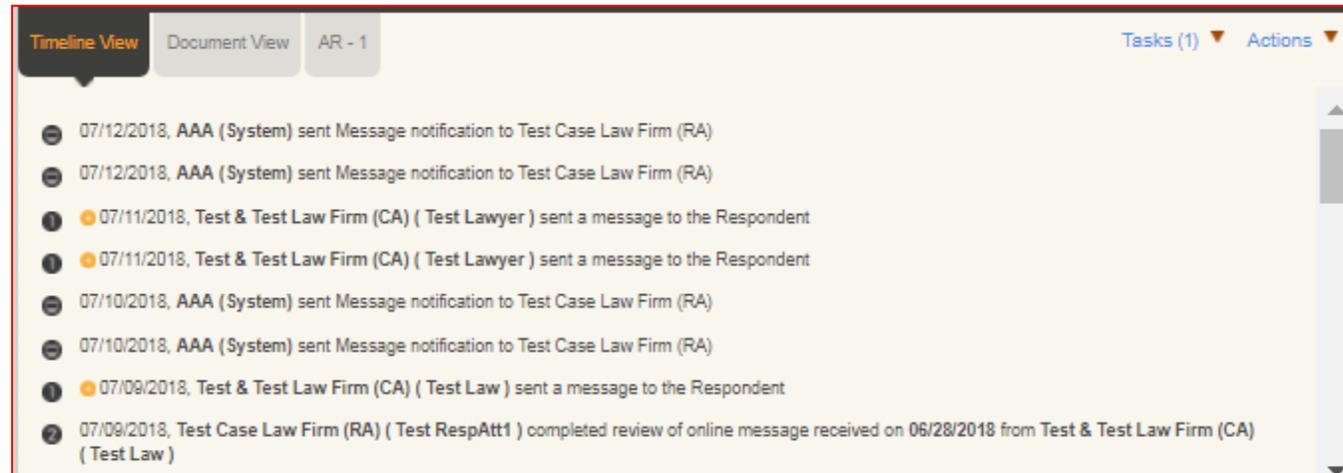
Related Cases

CASE NUMBER	APPLICANT	RESPONDENT	INJURED PARTY	PERIOD IN DISPUTE	TOTAL AMOUNT IN DISPUTE	STATUS	LINKED / MATCHED	ARBITRATOR	AWARD
Legacy Number									
Legacy Number doesn't exist for this case									

CASE RECORD

Under the case caption are the: **Timeline View**, **Document View** and **AR-1** tabs.

- The Timeline View captures all activity on a case.
- The Document View allows you to review all of the documents submitted by either party.
- The AR-1 tab allows you to review the AR-1 document in its entirety.



The screenshot displays a software interface for viewing case activity. At the top, there are three tabs: 'Timeline View' (selected), 'Document View', and 'AR - 1'. To the right of the tabs are 'Tasks (1)' and 'Actions' dropdown menus. The main area contains a list of activity entries, each with a circular icon on the left and a text description on the right. The entries are as follows:

- 07/12/2018, AAA (System) sent Message notification to Test Case Law Firm (RA)
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- 07/11/2018, Test & Test Law Firm (CA) (Test Lawyer) sent a message to the Respondent
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